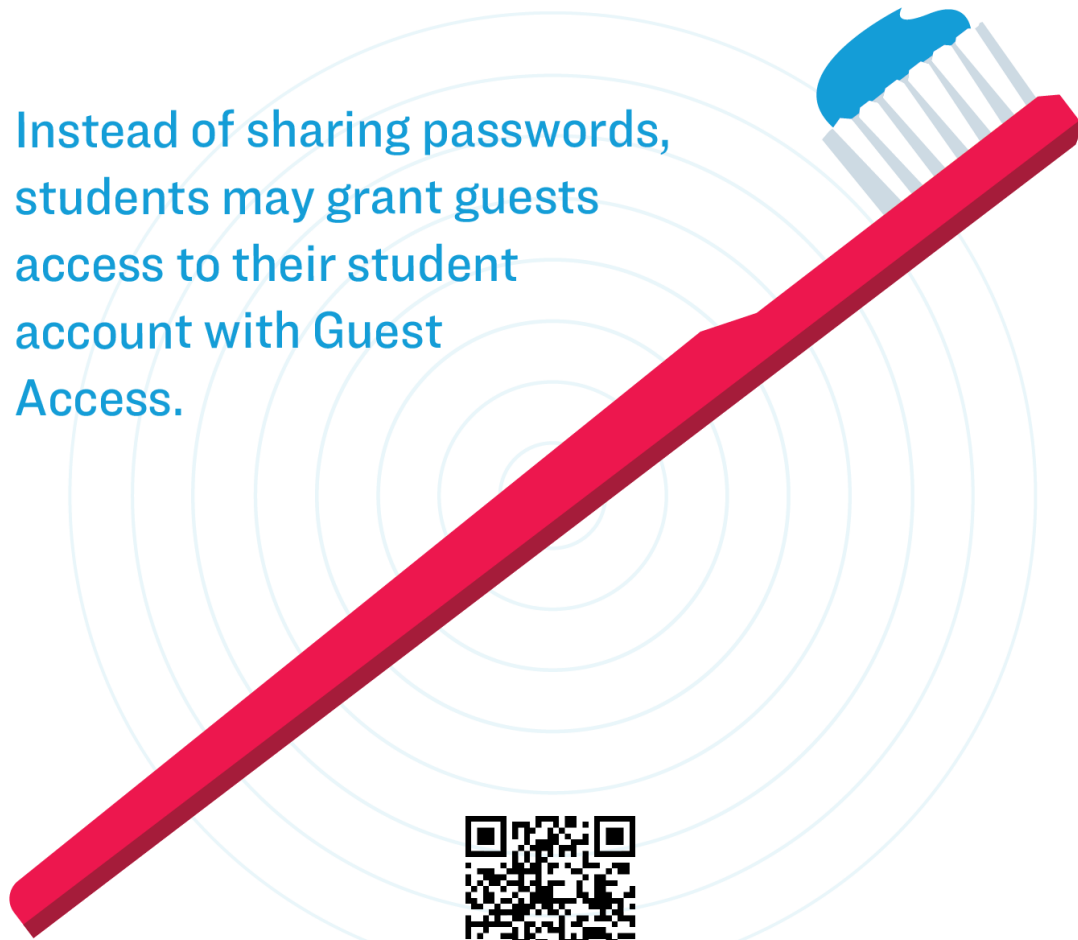




THERE ARE SOME THINGS YOU JUST

DON'T SHARE

Instead of sharing passwords, students may grant guests access to their student account with Guest Access.



SCAN ME

guestaccess.byu.edu

SETTING UP GUEST ACCESS

STEP 1: STUDENT

1. A student can add a parent, spouse, or other guest to their account on guestaccess.byu.edu.
2. The student will need to:
 - A. Know a guest's BYU Net ID (remember or create guest's Net ID at accountcreation.byu.edu).
 - B. Click on the *My Guest* tab, then the *Add a Guest* button and use guest's Net ID.
 - C. Select areas a guest will be granted access to (academic, financial, personal).
 - D. Select access types (web, telephone, or both).
 - E. Determine when access will expire.

STEP 2: GUEST

1. Sign in to Guest Access using your BYU Net ID and password.
2. Create a telephone access phrase (remember this phrase for the future).
3. Accept access.
4. Go to the My Access tab to act on behalf of the student.

FERPA guidelines prevent us from sharing more than general policy/procedure information about student account and records with parents or other 3rd parties who have Guest Access.

BYU Enrollment Services

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